



## Summary of Business

### **Excerpts from the Minutes of the EWA Board Meeting held at 6.30pm on 29<sup>th</sup> September 2020 At the SEC and via Zoom**

**Present:** R Fleming (Chair), W Newton-Wordsworth (Vice Chair), A Wilkins via zoom  
A Marchesani, R O'Halloran, Neil Ozanne from 7pm and Geoff Edwards

**Apologies:** Nil

**Invited committee Chairs:** Val Mayger (Show Horse), Diane Bennit (Coaching), Suzanne Simons (Dressage), Ruth Ellis (Eventing), Lucy Galovicova (Jumping)

**In attendance:** D Pedlow (CEO)

#### **Disclosure of Interest**

Updated 1<sup>st</sup> September

Ron Fleming (Chair) 2020-2022	Dressage competitor Member, Perth Dressage Club, Brookleigh Dressage Club, Employee of Racing & Wagering WA Partner is Dressage competitor, EA Coach, CE
William Newton-Wordsworth (Vice Chair) 2019- 2021	Eventing competitor, Breeder, Eventing HP Recognition Squad member, Member Dryandra Regional Equestrian Association
Rosalyn O'Halloran (Finance Director) appointed	Member Perth Dressage Club
Anne Avery 2018-2020	2* Jumping judge, MPIO and Jumping selector
Anita Marchesani 2019-2021	Member Brookleigh Working Equitation Club, Founder Coaching Excellence Alliance, Founder Get Up and Gallop Coaching & Mentoring, DWA Steward
Anne Wilkins Elected casual vacancy 2020	President, Moora & Districts Horsemen's Assoc Member, Geraldton Combined Equestrian Club
Neil Ozanne appointed director 2020	Jumping Competitor and Stallion owner
Geoff Edwards SEC working party	Daughter is a Jumping competitor and a members of WASJA and Swan River Showjumping Club

#### **Minutes**

Confirmation of Minutes of Board meeting on 1st September 2020 proposed with the following amendment item 6.2 3rd dot point replace "are" with "asked"

Notes of the EWA Members forum 27th August approved

## **General Business**

### ***Equestrian Australia***

RF reported

EA SGM held 15/09/20 with the proposed EA Constitution being passed with EVic, ENSW, ESA, Etas, EWA voting in favour and EQ abstaining. The four EA Directors have resigned.

Nomination for new EA Board members have closed with 48 applicants Nominations committee will make recommendation of Board to KM for an interim Board to be in place by the end of October followed by a hand over by the administrators within 14 days and the removal of administration.

Committee of Inspection met with RF attending as a committee member KordaMentha additional fees of \$215K, plus EA costs of \$80K for legal with a fee estimated of approximately \$83K to the date of the hand over to the new board.

VM asked where will the money come to pay, RF responded KM has estimated cash flow 12 months and 18 months forward and EA has sufficient funds to pay and remain solvent. Sport Australia has withdrawn request for its funds to be returned.

The new EA Board will need to finalise an Audit on 2019/20 accounts so Annual Financial Report can be prepared for the EA AGM.

### ***EWA Audit and AGM and Annual elections***

Notice of AGM has been sent to all members, Annual report and Audited accounts included in notice. Meeting to be held 6th October 7pm.

Question about live streaming and voting by remote, this will not be offered and the meeting is to be held in person.

Notice of annual election has been circulated with nominations open for all committees and Board.

Question raised in regard to who can vote for affiliate committee members and if this is restricted to affiliate members only. The EWA Constitution is not specific and current practice is that all eligible members can vote of affiliate committee members.

Confirmed juniors not eligible to vote as outlined in EA Membership By-laws

### ***Lotterywest Resilience grant***

Sport committees have received the grant information re each sport committees' allocation and acquittal requirements. CEO gave an overview of Sport committee requirements.

CEO reported on the presentation in the CEO report about the areas in which the grant application was made and suggestions on EWA allocation. Final decision to be made in line with budget.

DLGSC SEC facility repurposed grant can now be returned to SEC facility grant CEO to liaise with DLGSC

CEO reported that while the \$300,000 grant was very welcome EWA had applied for \$791,000 and while the COVID lock down was not as long as expected the grant when combined with the Australian government JobKeeper and cash boost has not fully covered lost income.

EWA Sport fund agreed to continue in 2021, future will depend on EA and if a new ICDF levy is introduced. LG asked why money was not availed to be distributed since it had been raised, informed that COVID had removed any available funds and that the \$80,000 Lotterywest grants to sport committees was to replace these funds and lost levy income.

CEO proposed that \$1,500 be allocated to Coaching committee to assist with annual update workshop – Board agreed

AW asked if the acquittal process and time frame for Sport committee grants was clear, CEO informed that all Sport committees had received documentation that included, grant requirements, acquittal time frame and acknowledgement requirements.

### ***EWA & SEC Business model review***

CEO had distributed and tabled final EWA SEC Business model review. Discussion on the need to present a position paper of the review with a focus on 2 or 3 scenarios and supporting financials using data modelling information provided by review.

Finalised asset management plan to be prioritised and linked to position paper.

RF/GE reported on meeting with City of Swan and DLGSC re the review and that the COS and DLGSC wanted the SEC to remain open but the COS did not see the SEC as a core responsibility of theirs.

WNW questioned if the COS would be engaged in the future negotiations and possible funding considering their history. RF reported that DLGSC and the COS are working together to potentially support SEC proposals.

CEO had written to Senator Dean Smith requesting support for federal funding. This included the support the SEC has recently received or is promised to show the support we receive from State and local government.

List of recent SEC/EWA support:

City of Swan \$223,183 allocated in the COS 2020/21 budget to support water saving dust suppression material on arenas at the State Equestrian Centre not yet received.

Lotterywest Resilience funding \$300,000 2020/2021 received

DSR \$420,000 repurpose FAA extraordinary funding 2019/20 – 2020/21 received

DSR \$370,000 State Sporting Infrastructure Fund SSIF 2020/21 – 2022/23 not yet received

DSR \$30,000 Organisational Development Initiatives SWA Grant EWA/SEC Business Model review 2019/2020 received project completed

DSR \$21,500 Financial Assistance Agreement SEC fire services upgrade assessment project 2018/2019 received project part completed and grant repurposed.

DSR FAA \$100,000 FAA Caretaker house/gutter repairs stables/indoor 2017/2018 received completed

Total \$1,464,683

CEO to follow Senator Smith for meeting

### ***EWA Sport committee by-laws review***

Show Horse has provided feedback

Eventing and Jumping have provided feedback.

RF By-laws drafts will be circulated to Sport committees and Board for comment, a separate meeting may need to be held to review once confirmed the date of a SGM will be organised.

### ***City of Swan dust control grant \$223,183 for water saving***

City of Swan has confirmed that the request for water saving measures grant was approved.

CEO tabled new quote that is within budget, two options were quoted one that does not include indoor/indoor warmup. CEO to confirm with DLGSC if there is any possibility of grant to replace indoor arena and warmup, before proceeding with dust suppression measures.

WNW requested CEO resend info of the ArenaKleen product to be used.

### ***High Performance review***

N Ozanne to chair HP review with Sport committee representatives and EWA staff, to include, Eventing, Jumping, Dressage, Para Equestrian and Show Horse. CEO will circulate information.

RE was hopeful that Bates Saddlery would confirm sponsorship of Squads soon. Bates sponsorship is for all sports. ROH enquired if there was a policy re sponsorship and coordination with Sport committees, there is no formal policy, but as HP is a EWA program committees work with office.

### **Disputes**

Dressage Championships freestyle complaint suggest action for approval by Board:

“Dressage WA has agreed that all entrants in the Grand Prix Freestyle at the 2020 State Dressage Championship complied with the DWA event entry schedule and that the results of the class are valid.” Agreed

LG suggested that most complaints could be managed by sport committee. RE said complaint process was not encouraging people to come forward. Discussion followed on complaint process this is a clearly outlined process that is required to be administered by CEO as per EA policies. CEO stated that many complaints should be addressed at the events by OCs’ or officials on the day. RF stated that it was not appropriate for sports Committees to deal with any complaints – all must be forwarded to CEO. CEO may then involve the Sport Committee to resolve the complaint, but all must follow due process, and be appropriately recorded.

### **Responsible person**

CEO working with other CEO’s to develop a system to capture responsible person in regard to EWA junior membership at time for membership renewal.

### **Finance**

August Financials tabled approved

Membership report tabled renewals nearly at 2019 levels.

New EWA Members report list was tabled and accepted

### **Operational**

**CEO report tabled and was covered in General Business**

#### **Additional items**

EWA Events held a successful Brigadoon Equestrian Festival 26/27 October including Show Horse and Breed Show

Interschools Festival planning underway for 3 & 4 October.

One Music license for SEC to play music still under negotiation

General purpose field maintenance plan to be recommenced as planned at start of 2020, it has been difficult to obtain additional quotes.

New EWA Disclaimer approved to be used for all EWA activities.

Swabbing AA required about swabbing program costs etc, CEO to provide costs of swab kits/processing and vet fees, will forward EWA swabbing info. Currently swabbing is conducted at State Championships as per the sports rules.

Quarterly communications EWA/SEC news from Board to members, CEO to implement

Sport committee KPI to be amended and sent to committees for feedback

WNW thanked Sport Committee Chairs for attending

### **OSH/Risk Management**

Nil

## **EWA Committee minutes**

Eventing minutes 4 August

Show Horse 15 September

### **Sport committee items for discussion**

Request for full Board minutes to be sent to committees, RF some items cannot be shared in full.

Board summary minutes are available on website.

Eventing raised concerns in regard to Officials and the number approaching retirement training opportunities and ability to find new CD/TD etc. Courses for training to be organised for 2021

Eventing budget has been approved by Board CEO to notify committee

Jumping wanting to host officials training at State Championships as an FEI event, had approached CEO for EWA Sport Fund was informed this is part of Lotterywest grant to sport committees.

Jumping budget has been approved by Board CEO to notify committee

Show Horse re By laws

EA Coaching committee has raised concerns that their Charter is being changed without a Board or a review process in place. EWA Coaching also has concerns it was agreed that EWA write to EA asking that no changes to committee to take place until EA review is conducted.

Coaching committee financials requested.

Meeting closed 10.30pm, next scheduled meeting 3<sup>rd</sup> November