



## Summary of Business

### **Excerpts from the Minutes of the EWA Board Meeting held at 6.30pm on 8<sup>th</sup> October 2019 at SEC, Brigadoon**

**Present:** R Fleming (Chair), W Newton-Wordsworth (Vice Chair), A Avery, L Barnes, A Marchesani (via phone),  
A Wilkins (

**In attendance:** D Pedlow (CEO) K Doolan (Minutes), Roslyn O'Halloran (potential Finance Director)

#### **Minutes**

The minutes of the meeting 2<sup>nd</sup> September were approved with no changes

#### **General Business**

EWA/SEC extraordinary funding

Successful in receiving extra ordinary funding from DLGSC to assist with SEC operational costs 2019/2020/2021 however not the amount requested and there will still be a shortfall as noted in CEO report by end 2020.

Membership review

Communications officer to liaise with consultant on review process. Staffing has been under pressure due to Events Coordinator being on unexpected leave and all working together to assist with the Events so review has been delayed.

EWA Constitution Review By-laws

No more feedback has been received by Committees. Draft changes to be checked for final approval.

**ACTION** – CEO to email Board Members By-Laws to begin review process, then a draft to be sent to the Committees then meet all representatives of the Committee on possibly the 1<sup>st</sup> week of December to review all comments.

Sport Committee KPI

Still on going, to be simplified.

Succession Planning

To work with Sports Committees to assist. Investigate possible information session for Committees to assist with their planning.

Live Streaming

All agreed that this subject was not for the Board and to not set a precedent about this type of issue, this is operational.

#### EA Coronal Inquest Report

Report has been tabled, links in CEO Report. CEO request that EA put a structure in place of how recommendations will be put in to place, so all work together and to be mindful of the impact of the sport overall.

#### EWA Annual Elections

Notice was sent out today. Nominate will be used for voting as this is a free service of Nominate. There will be a practise run prior to the 14<sup>th</sup> November. EWA Tax Consultant will be the Returning Officer.

#### ACTION

Discussion online forms for nomination forms to be reviewed with constitutional review, noting how it is to be received handwritten/typed, the nomination form to re vamped and possibly an online form for the future.

#### Member Disputes

Incident at SEC possible breach of social media policy. Both parties offered mediation, one party declined.

Complaint received post an event report and complaint tabled decided not to overrule official's actions during the event.

#### Finance

ATO BAS Activity Statement tabled.

Financial reports for August 2019 circulated prior to meeting and accepted by Board

Discussion regarding Insurance policy – waiting to see if COS will pay part, may have to split our current insurance policy to reflect the separate of the SEC.

#### Operational

The CEO Report of October 8, 2019 was circulated prior to meeting and noted by Board.

#### SEC/EWA Staff

Review to be conducted upon request from staff member for wage audit to ensure correct payments.

#### SEC Events

Show jumping Championships have a loss this is to be reviewed, committee have gone over budget. Discussion around Carl Hester regarding withholding tax and EWA ATO obligations.

#### Insurance claim

EWA and other party sign deed of settlement.

#### EWA Committee Minutes

Dressage August.

#### General Business

AW & AM attended EA Strategy Sept 6 2019 in Sydney, report provided was very productive and positive.

RF discussion around nominations for EA Board and proposed time frame for nominations.

EWA proposed Mental Health First Aid training day to be organised.

Meeting closed 9.20pm, next scheduled meeting Monday 4<sup>th</sup> November