



## Summary of Business

### **Excerpts from the Minutes of the EWA Board Meeting held at 2.00pm on 1<sup>st</sup> May and recommenced 7.00pm 5<sup>th</sup> May 2020 Zoom meeting**

**Present:** R Fleming (Chair), W Newton-Wordsworth (Vice Chair), Roslyn O'Halloran (Finance Director), A Marchesani, A Wilkins

**In attendance:** D Pedlow (CEO)

#### **Disclosure of Interest**

Was updated 4<sup>th</sup> February

#### **Minutes**

Confirmation of Minutes of Board meeting on 7<sup>th</sup> April 2020

#### **General Business**

Equestrian Australia

RF and CEO reported

ETas was pushing for changes to the EA insurance program in regard to Person member insurance and loss income proposing that it be removed or optional. NSW and EQ all have membership surveys that show the Insurance is highly valued by members, no other state supported changes.

EA is working with Gow Gates the EA Insurance broker to find savings and provide options before the end of May

EA is asking AIS for support to cover insurance costs when no sport is occurring

EA HP program is retaining funding from the AIS through 2021 to cover the 2021 Olympics

EA is reviewing workforce hours during the Covid crisis and is on JobKeeper

CEO is attending weekly Covid meetings with all CEO's sharing information on protocols and documents

EWA Appointed Director process

CEO approached John Di Candilo is willing to offer assistance if required but currently does not feel he has the time to be on the Board.

CEO to contact Leadership WA to advertise for position

AW to draft position description

To be advertised in newsletter

Decision making process CEO and Board during COVID-19

CEO update the Board on staff hours and duties during COVID and JobKeeper, concern expressed that the implementation of the Staff COVID arrangements had changed post the previous Board meeting and this had not been communicated to the Board. RF explained that the situation was changing very quickly and that the Staff arrangements had been changed in consultation with

RO'H/RF/CEO following JobKeeper announcement and DSR funding application. RF apologised for not updating the Board earlier.

Noted that changes to Board decisions should be circulated via out of meeting notifications with summary of actions via email to Board.

CEO discussed proposed reopening procedures and tabled draft EWA COVID-19 protocols

### **Finance**

RO'H presented the DSR grant cash flow information with detailed explanation and outlined the operating costs areas that the DSR grant would fund

Explanation of the Lotterywest application process for the Resilience grant

Confirmed that with the repurposed grant EWA is financial with a positive cash balance budgeted for Dec 31<sup>st</sup> 2020

Potential membership discounts/credits for 2020 members in 2021 will be able to be assessed once Lotterywest grant success is known. CEO explained what other EA States are planning.

C Pope and Associates have submitted ATO payments for EWA.

CEO to confirmed opening of new account for DSR grants

### **Operational**

CEO report verbal

SEC Opening and associated issues discussed

Agreed that all those that ride at the SEC will be required to pay, no free riding

OSH/Risk management

All SEC gates are locked with access restricted to Horse Power Brigadoon and Office staff of sub leasee

Caretakers are working and ensuring that the facility is safe

CEO to write to City of Swan and ask for funding for General Purpose field maintenance.

Meeting closed 8.45pm, next scheduled meeting 2nd June