



Summary of Business

Excerpts from the Minutes of the EWA Board Extraordinary Meeting held 7.00pm on 25th March 2020 teleconference

Present: R Fleming (Chair), W Newton-Wordsworth (Vice Chair), Roslyn O'Halloran (Finance Director), A Marchesani, A Wilkins

In attendance: D Pedlow (CEO) Anjali Parmer minute taker

Disclosure of Interest

Was updated 4th February

Minutes

Minutes of previous meeting not table for this special meeting

Announcements by the Chair without notice

RF reported on EA Chairs and EA Board meeting 24th March

ENSW and EVic has different financial year, insurance issues, less money being received.

EQ have 180 agricultural showgrounds who affiliate- State Agricultural Shows. Only 20% of affiliates have renewed

Coaching- some people having trouble with first aid updates

EA requested to provide 6-month amnesty – all officials. This was accepted by most attendees at the EA Meeting minutes are yet to be released.

Looking at what services can be shared with the various states to help what EA has to do and minimizing staff- especially in working towards which competitions to allow and getting competitions going

What EA thinks its role is and what the role of the state is still undefined

The rate of recovery in each states is going to be much different depending on the states

Re-scheduling important events later into the year.

Advice gone out to people that they have to be careful in larger numbers and groups

Concerns that EA do not understand their role in the current circumstance which was identified in the meeting and the minutes from the meeting will be provided to the Board when received

General Business

CEO presented a report titled CEO Board update 24th March. To discuss and action items associated with the current COVID-19 crisis

- Planning for several months shut down – approx. 6 month as suggested by PM
- The SEC has been closed in preparation for enforced Shut down

CEO to investigate options re shared resources with Pony Club WA

EWA actions

- EWA can only provide advice to Affiliated Clubs and members re COVID
- Every single event secretary was contracted to enquire re events that have been postponed or cancelled. Review at the start of each month.

- It is a social responsibility we have to reduce as much risk as possible.
- Constraints within the sport in holding events- not all are electronic, some require physical contact and communication which results in people congregating and then resulting potential risk- it's a social responsibility to reduce gatherings
- Encourage one on one coaching,

Sport committees

Passed motion that sport committees cannot spend any funds without approval from the board or the finance director

CEO to write formally to EA to request coaches/officials updating to be placed on hold up to 6 months (amnesty) to then be reviewed. And copy it to each of the other states so that the states concur and this can be sent to EA to consider

CEO to meet with HR adviser on how to manage working hours and stand down on 26/03, and report to Audit committee

All funds are Members funds – hard decisions need to be made to ensure EWA survival

Westpac

New account to be opened for DSR funds

The purpose of the account is to place all unspent DSR funds into an account to ensure that the DSR funds are not drawn down for other than approved operations.

Add the Director of Finance and Chair as one of the signatories in case there is skeleton staff so that the Director of Finance and Chair can approve payments

DSR re outstanding funding

EWA will receive our annual funding of \$180,000 due following audited accounts, subject to government shutdowns, DSR agreed grant will be paid soon after we provide preliminary end of year financials

Insurance: \$135K PA of which \$89,000 is for the buildings. To enquire if City of Swan or DSR would consider paying insurance

Meeting closed 9.15pm, next scheduled meeting TBC