



## Summary of Business

### **Excerpts from the Minutes of the EWA Board Meeting held at 6.30pm on 4<sup>th</sup> February 2020 at SEC, Brigadoon**

**Present:** R Fleming (Chair), W Newton-Wordsworth (Vice Chair), Roslyn O'Halloran (Finance Director), L Barnes, A Marchesani, A Wilkins

**Apologies** A Avery

**In attendance:** D Pedlow (CEO)

#### **Disclosure of Interest**

Was updated

Ron Fleming (Chair) 2020-2022	Dressage competitor Member, Perth Dressage Club, Brookleigh Dressage Club, Partner is Dressage competitor, EA Coach, CE
William Newton-Wordsworth (Vice Chair) 2019- 2021	Eventing competitor, Breeder, Eventing HP Recognition Squ member, Member Dryandra Regional Equestrian Associatio
Rosalyn O'Halloran (Finance Director) appointed	Member Perth Dressage Club
Anne Avery 2018-2020	2* Jumping judge, MPIO and Jumping selector
Lauritz Barnes appointed	Partner is Para Dressage rider
Anita Marchesani 2019-2020	Member Brookleigh Working Equitation Club, Founder Coaching Excellence Alliance, Founder Get Up and Gallop Coaching & Mentoring, DWA Steward
Anne Wilkins Elected casual vancany 2020	President, Moora & Districts Horsemans Assoc Member, Geraldton Combined Equestrian Club

#### **ANNOUNCEMENTS BY THE CHAIR WITHOUT DISCUSSION**

The Chair announced that Laurie Barnes was retiring from the Board and that this was his last meeting. The Chair thanked him for his service since being appointed in 2016 and that he will be missed. The CEO also thanked him for his support over the years. Laurie stated that he had enjoyed working with Board.

#### **Minutes**

Board meeting December 2019 minor corrections made.

#### **General Business**

SEC Management model review

DLGSC funded RSM SEC review, CEO reported that RSM had been supplied most of the required information the remainder will follow within the week.

## Membership

Stats for January shows an increase compared to 2019, early bird promotion was successful.

Junior memberships to be promoted on Social media

## Membership review and Strategic plan review

EWA Strategic plan and the SEC, while the SEC is an important part of EWA the strategic plan will focus on the Sport with smaller reference to the SEC. Should the RSM review result in a separation of EWA/SEC then a separate Strategic Plan for the SEC would be required.

EA Strategic Plan to be viewed and considered throughout review

CEO to gather information from other States in regard to their Strategic Plan process, what information can be shared

CEO to obtain an addition quote for review above the 2 in progress Dr Lianne Gretney-Barnes suggested

## EWA Constitution review

CEO to obtain two quotes from lawyers to review the Constitution and By-Laws

Recirculate by-laws to Board. Changes are required to be available to members 28 days prior to SGM

## Sport Committee KPI and levy review

Sport Committee KPI's to include increased participation. Following the Delegation of authority policy the \$ value can be added to the KPI policy.

## EA

CEO tabled a policy review priority list that was been drafted at the State CEO's EWA supported the 6 Priorities and has offered to review item 3 Delegation of Authority Board/ Sport Committee. RF clarified that the Bush Fire fundraising project is not an EA body.

## Member disputes

LB will hand over to AW the role of supporting the CEO with member's disputes.

## SEC Facility funding

DLGSC was sent the first 6 month acquittal for SEC extraordinary funding support in late December 2019

CEO to proceed with Arena surface replacement proposal to included Indoor and Indoor warm up at the same time. Once completed a meeting with DLGSC and DG Duncan Ord to be organised.

## EWA Awards night

All is progressing well with 220 to attend

## Finance

December end of year account to be submitted by 14<sup>th</sup> February. Sport committees have delayed the process

Quicksuper summary 1<sup>st</sup> Oct 31<sup>st</sup> Dec 2019 tabled

## Operational

The CEO Report of February 4<sup>th</sup> was tabled at the meeting

## HR

Events Sara Botten has resigned to take up further studies. To appoint Jodie Beeson to assist in the recruitment process. Position to be IFTE for 9 moth contract with option for extension. This will allow the RSM review of the SEC model to be completed and allow for a change in structure if required.

## SEC

Quotes being received to repair Indoor warm up lights  
New SEC Hire and License agreements are being drafted by Avon Legal.

## **EWA Committee Minutes**

Evening December

Jumping November

## **General Business**

WNW suggested that EWA/SEC attempt to promote what's on at the SEC more to encourage the public to attend.

Replacement for Board position CEO to approach potential candidate for meeting  
Advertise on Skills Bank.

Meeting closed 9.30pm, next scheduled meeting Tuesday 3<sup>rd</sup> March