



Summary of Business

Excerpts from the Minutes of the EWA Board Meeting held at 6.30pm on 3rd December 2019 at SEC, Brigadoon

Present: R Fleming (Chair), W Newton-Wordsworth (Vice Chair), A Avery, L Barnes, A Marchesani, A Wilkins (via phone)

In attendance: D Pedlow (CEO) K Doolan (Minutes), Roslyn O'Halloran (potential Finance Director)

Minutes

The minutes of the meeting 8th October were approved with minor typo corrections.
No Board meeting was held in November.

Annual Elections

Results of the EWA Board and Committee elections have being published. Board supported the appointed of all sport committees.

Following the annual election of the Board representatives for two (2) elected director's positions; Ron Fleming was elected to fill the position of Ordinary Director (2020 – 2022)
Anne Wilkins was elected to fill the position of Ordinary Director casual vacancy (2018 – 2020)
They will join current elected EWA Board of Directors Anne Avery (2018 – 2020), Anita Marchesani and William Newton-Wordsworth (2019 – 2021)

Election of Board office bearers.

RF elected as Chair

WNW elected as Vice Chair

LB declared unable to continue as an appointed Board Member, he will remain until there is a candidate is available.

Confirmed there were no changes to any other positions from previous year.

Finance Director to be appointed via circular resolutions then to be confirmed at next meeting.

Discussion about potential members and identifying skill set required for the current Board.

General Business

EA Annual General Meeting

RF updated Board on the change of EA Board Members and Chair of EA. Currently EA have all relatively new Board Members mostly under 12mths. EA General Meeting there was discussion around QLD not wanting to represent NT anymore, NT hold a 1% member base, most feel that they shouldn't have a full vote, this is to be discussed further at EA meetings.

ACTION CEO to write to EA and enquire about at what stage will EA be asking the States for suggestions for policies. CEO to raise at CEO State Meeting

EWA/SEC approval of DSR extraordinary funding for SEC operations

Signed Grant agreement for the operational funding, grant for the business review has been delayed by DSR, will be finalised early New Year. DSR required no tender process for RSM to complete review.

CEO updated Board on proposed \$420K funding and processes involved.

Board decided to pursue \$420k for indoor arena then actively pursue the redevelopment grant.

Focus to be on redevelopment as a water saving measure application.

AW met with Dean Smith (Senator), waiting on confirmation for a meeting in December, hoping to contact Christian Porter and Mathias Cormann, AW to advise when a meeting has been arranged.

ACTION CEO creating a spreadsheet for redevelopment listing items/job list in relation to Federal, State and Local Government funding responsibilities. Also align with Sporting Australia requirements when working on the spreadsheet.

Membership Review

Waiting on RSM SEC report then to be reviewed, as part of RSM will be seeking feedback from members.

Future discussions around whether to EWA should sponsor outside events or encourage these to be affiliated to be followed up after review.

EWA Constitution Review

Work in progress, need to focus on the constitutional changes for the Sport committee By Laws. A meeting with the sport committees to then present and review, a SGM will be required.

Sport Committee KPI

Ongoing AM reviewing and using terms of reference from Draft By Laws to assist.

Succession Planning

RF wants list of Board Members and their terms to be updated and put on Minutes so easier to keep track and prepare for movement of Board members.

Live Streaming

Update regarding operational procedures for certain types of expenditure. This situation complied with current EWA policy. CEO confirmed that currently EWA does not require a tender for certain items depending on the value. This item was completed within the EWA policies.

Proposed to develop a new policy in regard to Delegation of Authority process and what values require certain permission.

SEC Hot Weather Policy

Discussion around EWA policy and SEC hirers should be sent EWA policy if required.

Welfare discussion – AM to liaise with staff to update Facebook and website in informing members in how to identify temperatures and the care required for horses in regard to heat/humidity.

Event holders are to supply ice water not EWA, as hirers adhere to their own sports rules.

Finance

Financial reports for October 2019 circulated prior to meeting and accepted by Board

Quick Super summary and ATO PAYG tabled

Operational

The CEO Report of December 3, 2019 was circulated prior to meeting and noted by Board.

CEO updated regarding Status of COS debt collection letter, change of process for COS, been waiting on correct invoice showing sporting club discount, COS issued this whilst application is in place, following up on this and will go to EO of COS if required to resolve this issue.

CEO confirmed that EWA is compliant in regard to the WWC requirements.

Equestrian in the Park

Discussion whether to encourage them to be affiliated or just sponsor event. Discussion surrounding sponsorship and the different category levels

All agreed that EWA should sponsor this event for promotion purposes.

Social media

A note to be made on Facebook Events that all enquiries are to be directed to the office, not through Facebook or Messenger.

EWA Committee Minutes

Jumping 22 October

Welfare committee 26 October

General Business

Risk and Audit Management committee meeting to be held 5pm 4th February 2020, prior to next meeting.

Welfare – AM to include responsible breeding education whilst updating Facebook and website with hot weather information for members.

Office have received scanner to track as many horses as possible for registrations, information is going out to members about this process.

Meeting closed 10.15pm, next scheduled meeting Tuesday 4th February