



Summary of Business

Excerpts from the Minutes of the EWA Board Meeting held at 6.30pm on 1st December 2020 At the SEC and via Zoom

Present: R Fleming (Chair), W Newton-Wordsworth (Vice Chair), A Wilkins via zoom
A Marchesani, A Avery, R O'Halloran, Geoff Edwards, Neil Ozanne from 7.15pm

Apologies: Nil

In attendance: D Pedlow (CEO)

Disclosure of Interest

Updated 1st September

Ron Fleming (Chair) 2020-2022	Dressage competitor Member, Perth Dressage Club, Brookleigh Dressage Club, Employee of Racing & Wagering WA Partner is Dressage competitor, EA Coach, CE
William Newton-Wordsworth (Vice Chair) 2019- 2021	Eventing competitor, Breeder, Eventing HP Recognition Squad member, Member Dryandra Regional Equestrian Association
Rosalyn O'Halloran (Finance Director) appointed	Member Perth Dressage Club
Anne Avery 2018-2020	2* Jumping judge, MPIO and Jumping selector
Anita Marchesani 2019-2021	Member Brookleigh Working Equitation Club, Founder Coaching Excellence Alliance, Founder Get Up and Gallop Coaching & Mentoring, DWA Steward
Anne Wilkins Elected casual vacancy 2020	President, Moora & Districts Horsemans Assoc Member, Geraldton Combined Equestrian Club
Neil Ozanne appointed director 2020	Jumping competitor and stallion owner
Geoff Edwards SEC working party	Daughter is a Jumping competitor and a members of WASJA and Swan River Showjumping Club

Minutes

Confirmation of Minutes of Board meeting on 3 November 2020

General Business

Equestrian Australia

RF reported

RF had circulated a summary of telephone call with incumbent EA Chair Mark Bradley. EA still seeking Directors insurance. Raised the appointment of EA CEO was informed that contact had been made with Sport Australia who have a couple of names to be considered. . RF raised concerns about SA involvement and RF pointed out that a CEO with no Equestrian knowledge has proved unsatisfactory in the past through a lack of understanding of the unique features of a sport that includes members and horses

EWA Annual elections and Sport Committee appointment process

CEO reported that the scrutineer will be confirming the results 2 December
CEO has contacted all Sport committees outlining the process for committee Appointed and casual vacancy positions. RF and CEO met with each of the Sport committees elected members to discuss committee governance and answer any questions about 2021.

Eventing WA had raised concerns regarding the proposed process for election of Chair, it was resolved that at the first meeting following the EWA Annual elections the Elected committee members elect a committee Chairperson and then select appointed committee and co-opted as required, whose names are to be forwarded for Board to approve. CEO to inform Eventing WA

SEC restructure and funding review:

CEO raised concerns that the SEC City of Swan was reconsidering the dust suppression grant, to date we have not received the grant contact.

CEO submitted SEC proposal to COS 27/12 COS acknowledge receiving the proposal and will be preparing recommendations to Council for the December meeting.

Follow up meeting to be held with Senator Smith AW to confirm.

RF and CEO met COS Mayor Kevin Bailey and councillors Rod Henderson and Charlie Zannino to discuss SEC proposal

EWA Sport committee by-laws review

CEO has prepared a revised draft to be circulated, with the additions of:

- Election closing 48 hours, deletion
- Notice of meeting time reduced 14 to 7 days
- Committee members Code of Conduct to be signed and submitted with nominations
- Board can extend the time frame for the calling of nominations if insufficient nominations received
- Detail process for Election of office bearers. Amended: Election of Chair and Vice Chair to reflect EWA Constitution and both to be elected committee members.
- All appointed Committee members to be approved by the Board

High Performance review

CEO tabled 2017/2018/2019/2020 HP financial summary that outlined the carried forward balances for each sport.

RoH to review and work into EWA cash flow for 2021/2022

EA Coaching

No update regarding the structure and roles of EA Coaching Committee and EA office

RF did raise with EA Chair regarding National coaching Committee and EA changes.

Disputes

Complaint has been received from State Jumping Championship, Membership officer has spoken to both parties and witnesses.

CEO advised that the complaint did not meet the threshold for disciplinary action. CEO to follow up with each party.

Covid policies

CEO advised that the EWA/SEC has updated the Covid policy to include the new contact tracing requirements and introduced the SafeWA QR code to the SEC procedures.

Brigadoon Horse Power, WA Horse Power, Pony Club WA, Mamalilli, Swan Valley Horse and Pony Club, Polocrosse WA and Horsemans Adult Riders have each been given QR codes and information in regard to contract tracing requirements from the WA Health department.

EWA Awards night

Date has been set for 5th February, at Crown Casino due to reduced awards food will be via smorgasbord, AM question drinks package CEO to check with Crown.

AM offered her partner as DJ if he was available and to assist with the evening

AW suggested that Senator Dean Smith be invited, all agreed

Finance report

2021 Budget/Cash flow

Separate EWA and SEC budgets presented, noted budgeted small surplus for EWA and substantial loss for SEC

EWA membership fees have been reduced to reflect the EA discount on administration fees.

RoH and CEO to prepare a risk register/actions for the EWA/SEC separation

CEO stated that no matter what structure the management of the SEC is in the future, the Board will need to ensure the separation of EWA and SEC during the 2021 year

October Financials tabled approved

Membership report tabled RF noted that the 2020 numbers were very good and had nearly equalled 2019.

New EWA Members report list was tabled and accepted

Operational

CEO report tabled and was covered in General Business

Additional items

Eventing WA to organise fund raising through EWA Sport Fund, CEO informed EvWA that emails etc can be sent to members to promote. EvWA had asked if it could be included in membership renewals, CEO stated that the renewal portal would not support this.

RF and CEO met with Michael Dagostino re Equestrian in the Park, re official, risk management, insurance and EWA affiliation for 2021, meeting to be organised in early 2021

Communications and marketing officer had commenced work.

Proposed Welfare committee officer PD, Induction checklist and Introduction of role tabled and approved for 2021, CEO to organise vests.

CEO has been invited to attend DLGSC Leadership course.

WNW suggest we review the SEC Q&A re costings etc

WNW comments re Equestrian in the Park and EWA involvement for 2021, CEO and Chair to meet with EITP in early 2021 to establish closer relationship

CEO to prepare Board calendar for 2021 including Sport committee chair meetings and all of committee meetings

OSH/Risk Management

Covid Policy updated to include SafeWA information

EWA Committee minutes

Eventing minutes 27/10

Meeting closed 10.15pm, next scheduled meeting 10st December