



Summary of Business

Excerpts from the Minutes of the EWA Board Meeting held at 6.30pm on 7th April 2020 teleconference

Present: R Fleming (Chair), W Newton-Wordsworth (Vice Chair), Roslyn O'Halloran (Finance Director), A Marchesani, A Wilkins

In attendance: D Pedlow (CEO) Anjali Parmer minute taker

Disclosure of Interest

Was updated 4th February

Minutes

Confirmation of Minutes of Board meeting on 10th March 2020

Confirmation of Minutes of Extraordinary Board meeting on 25th March 2020

General Business

EA update

RF reported that ETas Chair Tim Williams wrote to EA suggesting a review of all Levies paid to EA and reduced insurance fees due to COVID. Each State has informed EA of a potential 40% reduction in membership.

CEO attending weekly EA COVID meetings with other CEOs', points raised included Officials and Coaching updating requirements amnesty, most states now registered for JobKeeper EVic and EWA aligned with COVID plans re workforce, EVic suggested delaying membership until January, ENSW will coordinate the production of a Sport Committee manual EQ shared theirs, ENSW concern raised about consultation with the new EA safety officer and policies.

EWA Strategic Planning 2020/2023

Review deferred until after COVID

RSM SEC review

Review is progressing will all information required now supplied hopeful completion end April.

RSM will provide modelling and scenarios for the Board prior to report completion.

DSR has requested a draft prior to final report.

RSM has started interviews with other stakeholders.

The completed RSM report is important for future negotiations in regard to future SEC funding by City of Swan and DSR.

EWA By-Law Constitution Review updated By-Laws tabled

Wording changes re reference to Committee changed

AGM time frame, CEO responded Audit is proceeding and Annual report is being compiled, with the plan to publish once completed.

AGM's can be delayed because of the COVID crisis possible late in 2020, Discussion re virtual AGM, CEO concerned about virtual meeting if we included the Constitution changes re By-Laws. Finance director stated that we will be required to make a statement in the Audited accounts re the impact of COVID on EWA in regard to future impacts. RF AGM is based on 2019 and report other than financials would not reference COVID

Sport Committee KPI and Sport Levies review deferred

Member dispute

AA updated, CEO requires a decision as to whether complainant wishes to proceed.

RF has offered Racing Integrity Officer to assist if required for a hearing

SEC facility funding

Tabled in Finance report

EWA communications

EA a coordinated responses required however, this is difficult as each state has a different way of doing things

WA Health Department has a COVID 19 hotline and there is currently a discrepancy in the information provided

Proof of travel needed for why travel is required when crossing WA regional boundaries

Referring members to Government advice and allowing people to interpret that information

EWA Comms officer working on social media

After speaking with Staff tomorrow, DP and RF should meet with the Sport committee Chairs to discuss what will be communicated in the newsletter regarding reduced staff hours and how to communicate that information on social media.

Finance

EWA 2019 accounts are at the Auditor for audit.

January financial reports tabled

February financial reports tabled

March first 3 weeks financial reports tabled

All agreed financial report are accepted

It was noted that we had received 10 new members, some requests for refunds or downgrades policy is no refunds or downgrades other than exceptional circumstances.

Review of EWA operations and cash flow with options tabled

CEO Gave heads up to DSR for a request to repurpose money for survival of EWA and SEC, stated to DSR that the Sport is the priority and EWA would not want to risk sport for the SEC

Meeting with FR, ROH and CEO with DSR Cameron Agnew, Bruce Campbell and Rob Thompson to discuss EWA rescue grant

RT said grant can be repurposed to cover all SEC operational costs moving forward. Identified that organisation is to succeed and SEC is to remain. This Lifeline for EWA to the end of the year offered, with additional funding possible.

EWA trying to identify funds which will be required to restart sport - approx. \$150,000

Still requires staff stand down, job keeper and reduced hours

State Sport Infrastructure Fund plans to go to the Minister for 2021 to get the economy stimulated and SEC is one of the facilities being considered.

DSR- Lotterywest Covid-19 Resilience grant might allow for additional funding, hopefully by May RSM report will be critical to identify how the SEC will best operate in the future

Proposed Motion:

EWA members' funds no longer be used to support SEC expenses including wages without a specific case being put forward to the EWA Board for their approval for implementation after 30 April 2020

All support motion passed

CEO City of Swan was called on 31st March and advised about the plans are for the SEC and EWA during COVID

CEO emailed Jim Coten – Operations Executive to contact the Mayor and the CEO that EWA is not able to meet insurance costs of the SEC buildings

No response from City of Swan so far

Operational

CEO Report tabled

SEC is now locked up for COVID shutdown

Insurance risk assessment report is being reviewed by Broker

Meeting to be held 9th April with Sport committee Chairs to update them on the Boards actions re COVID

COVID and Staffing/ operations

Will be speaking to each member of staff regarding reduced staff hours and stand down, work through staff entitlements, long service leave and JobKeeper options

This ties in with the next pay period finishing 12th April

Caretakers on site will do some jobs on the site

Office staffed but not open to the public

CEO noted that we had informed Members that we are not in the position to offer membership refunds.

Important to communicate what we are doing regarding fees and being able to recover from COVID

Confirmed that EWA Board meetings will continue as scheduled and if any special meetings are required, they can be booked accordingly.

Meeting closed 9.15pm, next scheduled meeting 5th May