



Summary of Business

Excerpts from the Minutes of the EWA Board of Directors meeting

**held at 6.30pm on 8 February
via Zoom**

ATTENDANCE: G Edwards (Chair), A Wilkins (Vice Chair), R O’Halloran (Finance Director), R Hovell, R Fleming, PA Huntington

Apologies: Nil

In attendance: D Pedlow CEO

Disclosure of Interest

Updated 8 February

Geoff Edwards 2022-2024	Daughter is a Jumping competitor and a members of WASJA and Swan River Showjumping Club
Anne Wilkins 2021-2023	President, Moora & Districts Horsemans Assoc Member, Geraldton Combined Equestrian Club
Rosalyn O’Halloran (Finance Director) appointed 2022	Member Perth Dressage Club
Ron Fleming 2020-2022	Dressage competitor Member, Perth Dressage Club, Brookleigh Dressage Club, Employee of Racing & Wagering WA Partner is Dressage competitor, EA Coach, CE
Rory Hovell 2021-2023	Showjumping Competitor CEO & Manager Yalambi Farm Stud (Breeder) Yalambi Jumping Classic Show Organiser Member of Equestrian Australia National Jumping Committee Equestrian Coach
PollyAnn Huntington 2022-2024	WAYER Organising Committee (OC), FEI Official

Acknowledgement of country

General Business

Update AAR

PH presented a briefing to the Board in regard to the compliance of Eventing WA in the implementation of safety standards applied to Eventing following recommendations from the Coronial Inquiry.

- All Officials have been and continue to be updated with any rule changes and safety protocols.
- OC’s have been and continue to be updated with any rule changes and safety protocols.
- Medical service providers for OC’s are well regulated to ensure compliance to safety protocols.
- EWA helmet tagging is easy to access with high compliance.
- EWA events are compliant to rules and work with Officials and the Eventing committee to ensure compliance.

- Rules are constantly reviewed for continued improvement in safety.

The Board accepted the report that EWA Eventing is compliant with EA Eventing safety requirements.

Equestrian Australia

- Chair reported things have quietened down since AGM.
- RF said EA Structure review committee held its first meeting & he will keep Board informed.

Equestrian Western Australia

- CEO resignation: AW is to manage the recruitment process and engage EWA HR Consultant to assist. CEO PD has been finalised.

Concern about finding a suitable candidate in the current market and EWA limited remuneration possibilities. Review of EWA organisational structure. RH stressed the importance of finding a suitable person to lead EWA forward. GE has spoken to M. Tenger re her acting as operation manager until new CEO appointed.

- EWA/SEC organisational structure review: different options should be investigated to include; Separation of EWA/SEC into independent bodies as per RSM report. Keep current structure but review operations. Recruitment of CEO and organisational structure to be run concurrently. Operationally it might be wise to separate SEC & EWA financially.

RoH - EWA has an impending cash flow issue that has been raised by RoH and CEO over the past year. Action needs to be taken in the short term to address these concerns.

Audit and Risk committee (minutes 1 February);

1. Need to ensure good governance with the establishment of the SEC committee and clearly identify its terms of reference. Deferred to later in meeting.
2. Concerns about short term/medium/long term risks of the SEC finances v the SEC plan and its long term nature.
3. Requirement for a tender for the SEC arena project to include the options of 1. Indoor/indoor warm up 2. C quest. 3. A new arena of size to be confirmed, to be included in options. CEO to develop tender doc.
4. CEO credit card replacement.
5. Audit and Risk active action register (AAR) to be included in Board AAR.
6. SEC - CEO to follow up with the CoS re tree hazards.

EWA Life membership policy review:

CEO prepared draft to include Officials at Olympic and World Games, no decision was reached. CEO to send out current policy again to Sport committee for nominations.

EWA Strategy Plan:

To be delayed for about a month.

EWA Board appointed position:

Chair has spoken to A Daniels who has a legal background and other skills of value to EWA. PH and RH to speak to A Daniels.

EWA Board complaints portfolio:

PH was appointed to assist CEO with complaints as required. It was reaffirmed that as per the EA Members Protection policy complaints are referred to the CEO for action.

OTT update:

CEO has organised a meeting with RWVA Chief Racing Officer to discuss EWA/OTT ongoing partnership post current contract end date 31 July.

Awards night:

There were 235 attendees, and the night was very successful with good feedback. Board thanked Meredith and EWA team.

State Equestrian Centre

- GE/RH and G Castledine (GC) have spoken to stakeholders re SEC Concept Plan and a meeting is organised on 17 Feb to present plan. This steering group of stakeholders will provide feedback on plan.
- SEC committee currently consisting of GE/RH/GC and RH to be Chair. GE said potential committee members to be approached to join committee. Audit and Risk committee has outline the need for SEC committee to have clearly outline terms of reference. RoH said the need for clear dates re deliverables due to EWA cash flow constraints. Resolved that this is a whole of Board issue. RoH/GE/CEO to meet on 10 Feb with updated cashflow, then report to Board at special meeting to discuss potential options. RoH/CEO have raised cashflow concerns in past meetings.
- GE to review when Forrest offer of SEC business case review would be pursued.
- BBRF applicaitons closing on 10 Feb. CEO said EWA was not in the position to make a suitably strong application until the SEC Concept plan was finalised.