



Summary of Business

Excerpts from the Minutes of the EWA Board of Directors meeting

held at 6.30pm on 8 August, 2023
In-person at SEC

ATTENDANCE: A Wilkins (Chair), R Hovell (Vice Chair), R O'Halloran (Finance Director), A Daniels, G Edwards

Apologies: PA Huntington,

In attendance: Z Acott, CEO. Ian Mckee, Deloitte

Disclosure of Interest

Anne Wilkins 2021-2023	President, Moora & Districts Horsemans Assoc
Rory Hovell 2021-2023	Showjumping Competitor CEO & Manager Yalambi Farm Stud (Breeder) Yalambi Jumping Classic Show Organiser Member of Equestrian Australia National Jumping Committee Equestrian Coach
Rosalyn O'Halloran (Finance Director) appointed 2023	nil
Geoff Edwards 2022-2024	Daughter is a Jumping competitor and a members of WASJA and Swan River Showjumping Club
PollyAnn Huntington 2022-2024	WAYER Organising Committee (OC), FEI Official, DJTF WA Committee Membe
Alexandra Daniels 2023-2025	Member, Gidgegannup Dressage Club Member, Gidgegannup Equestrian Association Member, Swan River Dressage Club

Acknowledgement of country

General Business

Equestrian Western Australia

Board Evaluation Action Plan

The Board noted and discussed the Board Evaluation Action Plan presented with the Board Pack
After a short discussion, the Board agreed to proceed with specific priorities of:

- (i) Board Manual established with Board Calander (incl. policy review, etc.)
- (ii) Induction program for Directors and letter of appointment including position description
- (iii) Has on-going training and development program for Directors
- (iv) Periodically evaluated its own performance (Board, individual Directors and the Chair) and address deficiencies
- (v) Evaluates performance of its committees and takes action to address any deficiencies
- (vi) Has succession plan in place for its directors

Board Matrix

The Board noted and discussed the Board Matrix presented with the Board Pack.

After a short discussion, the Board agreed to look to fill appointed positions with skills of; Marketing/PR/Business/Sponsorship and Government/Strategy/Risk and Management.

EWA Committee By-Laws

The Board noted and discussed the EWA Committee By-Laws presented with the Board Pack. CEO noted State Selections Annexure will be in a separate document.

CEO to send By-Laws to committees for feedback.

EWA Board / Committee Chair Meeting

Board agreed with 6pm Monday 28 August.

CEO to send out calendar invitation to board and State committee chairs with Culture and Behaviour Education and Promotion Strategy.

EWA Awards and Honours Selection Panel

The Board noted the EWA Awards and Honours Selection Panel presented with the Board Pack.

Discussion ensued regarding how and when we look to appoint members on the selection panel.

After discussion, the board agreed to proceed with a representative from each discipline, two EWA board members and a Life Member to form the Honours and Awards selection panel.

State Equestrian Centre

SEC Works in progress

CEO provided update on works around the SEC.

Update from SEC Committee

Update from the SEC working group: the Chair invited guest Ian McKee (Deloitte) to discuss the background of the proposed draft project plan written by Deloitte.

Deloitte and members of the SEC working group are set to meet with local member Jessica Shaw on 21 September for her to provide guidance of the project plan and what is needed to obtain support and guidance on next steps.

Board members to circulate feedback/changes to CEO to be collated and submitted to Ian McKee for changes to the project plan.

Equestrian Australia

The CEO provided a quick summary of response from EA CEO regarding reform process and update on the EA coaching committee as outlined in the CEO Report.

Financials

- New July members approved

OSH/Risk Management

nil

EWA Committee Minutes

- (a) Show Horse Committee – July minutes
- (b) Evening Committee – June minutes
- (c) Dressage Committee – June and July minutes