



Summary of Business

Excerpts from the Minutes of the EWA Board and meeting of all representatives of EWA Sport committees

Meeting

held at 6.30pm on 2 March 2021

at the SEC and via Zoom

Present: R Fleming (Chair), A Marchesani (Vice Chair), R O'Halloran (Finance Director) from 7pm via phone, W Newton-Wordsworth via phone, A Wilkins, Rory Hovell via phone, G Edwards, **Sport Committee members in attendance** P McLachlan, S Simons, J Reid, G Botten, A Latto, G Simms, V Mayger, K Wilson, M Kinder, L Baxter, J Karmelich, V McLaughlan, T Barber, J Odgaard, R Thomas

Apologies: A Kippin, P Collier, L Wilding, J Fisher, B Jenkinson

In attendance: D Pedlow (CEO)

Disclosure of Interest

Updated 26 February

Ron Fleming (Chair) 2020-2022	Dressage competitor Member, Perth Dressage Club, Brookleigh Dressage Club, Employee of Racing & Wagering WA Partner is Dressage competitor, EA Coach, CE
Anita Marchesani (Vice Chair) 2019-2021	Member Brookleigh Working Equitation Club, Founder Coaching Excellence Alliance, Founder Get Up and Gallop Coaching & Mentoring, DWA Steward
Rosalyn O'Halloran (Finance Director) appointed	Member Perth Dressage Club
William Newton-Wordsworth 2019- 2021	Eventing competitor, Breeder, Eventing HP Recognition Squad member, Member Dryandra Regional Equestrian Association
Anne Wilkins 2021-2023	President, Moora & Districts Horsemen's Assoc Member, Geraldton Combined Equestrian Club
Rory Hovell 2021-2023	Showjumping Competitor CEO & Manager Yalambi Farm Stud (Breeder) Yalambi Jumping Classic Show Organiser Member of Equestrian Australia National Jumping Committee Equestrian Coach
Geoff Edwards appointed	Daughter is a Jumping competitor and a members of WASJA and Swan River Showjumping Club, EA Fees & Levies Committee

Meeting of members of all Sport committees

EWA Chair welcome to 2021 committee members and introduction of Board members

EWA 2021 Strategy review update draft Strategy received and to be distributed to Sport committee Chairs for follow up meeting date to be confirmed, suggested evening session due to competition season starting. T Barber reporting that the online session that jumping held worked

well, V Mayger stated presenter encouraged feedback and input and Show Horse meeting was well received.

EWA committee By Laws, SGM and introduction

By Laws additional feedback was received by Eventing WA and Dressage WA, suggested By Law introduction period of 2 years to allow for the tenure time restraints of committee members to be implemented, this was agreed.

CEO to review the wording surrounding the establishment of additional committee/panels etc to allow flexibility for their establishment and governance structure. To be sent to Board for approval prior to inclusion in By Laws. Once approved By Laws to be sent to Avon Legal for required amendments to the EWA Constitution and wording for SGM.

- SEC funding update

Update given on SEC funding re DLGSC and City of Swan and Federal grant application Building Better Regions Fund. Reminder that it is important that for members to engage and write letters of support to members of parliament.

- Governance

Reminder to Eventing and Jumping that report is required for the EWA Annual report or they will not be included. Reminder of importance of Conflict of Interest register and time line of supplying committee minutes. Also that committee members are required to renew EWA Membership.

- Communications

Committee to work with EWA Communications officer Lisa for publication, seminars, changes to event calendar etc, question re publication of results in Enews and use of Facebook pages by committees.

It was agreed that better engagement with Clubs is required and better access to information was needed, EWA was to introduce a Club newsletter.

- Any other business

RH raised what protocols are in place at EWA in regard to concussion protocols, CEO noted that EWA receives weekly updates from EA, these are cross checked with entries checks prior to events, RH questioned if list is or could be public. My EA has reported concussion identified on member data base.

CEO also raised that it would be preferable if Clubs used Nominate as the event entry system, the advantages for its use is to be published to clubs and members. DWA is thinking of an incentive program for clubs that use Nominate. It was stated that Nominate fees are higher than other providers, CEO commented that it was false economy as the work load was transferred to the EWA office and therefore incurred increase administration costs.

Question raised about COVID information CEO to check that website is up to date.

It was agreed that the next joint meeting would include an agenda item for Sport Committees to report on what they do well and is innovative.

Meeting with Board and Sport committee representatives closed at 8.30pm

Minutes

Confirmation of Minutes of Board meeting on 9 February 2021 AM/RH

General Business

Equestrian Australia – Administration

- EA is out of VA, new Board in place
- G Edwards nomination has been accepted to the EA Fees and Levis committee
- No final cost of VA has been communicated

- EWA is now required to pay directly for the use of our mass Email service (Campaign monitor) due to EA no longer doing so. AM suggested that we obtain quotes from other providers. CEO to contact other CEO's

EWA AGM/SGM

- *By Laws CEO to circulate to Board for final approval.*
- AGM & SGM 29 April
- Minimum notice 1 April, plan to advertise 18 March required to include SGM information for constitutional change re By laws.
- Audit to be completed by 9 April

EWA Fire Fund

- Application criteria for the Fire Fund were published 23 February will remain open till 31 March for distribution by 16 April
- Total funds raised to date \$12,356.54 yet to receive RWVA \$10,000 plus EWA Awards approx. \$4,000 plus silent auction \$2,000 total approx. \$28,356. Saddles Plus auction funds yet to be added.
- We have received 9 applicants to date.
- Further advertising of fund to occur
- AM raised some fire victims had problems with application eg no printer etc., CEO stated that support was being offered.
- SEC neighbour had raised concerns re the use of access road to lot 33 and possible damage, CEO has received notice that the City of Swan would repair damage. RH enquired if this could be a more permanent access to SEC parking, CEO advised that this was not possible. Work will be carried out on existing access to make more suitable.
- The road ownership is shared between EWA and one other property owner, suggest that a sinking fund be established for future repairs and that all 4 users pay an annual fee.

2020 Awards night

- 27 February was attended by 225 with approx. 200 sold tickets, night was a success and went according to plan with some small issues. Feedback has been positive. A financial report on the night will be presented to the next Board meeting 6 April.
- One query re award winner.
- RF reported that the night went well and he had good feedback
- RH good opportunity to get together and that a more formal evening as was originally planned should again be planned for 2022
- AW liked the concept of a themed night.

Communication plan

- Save the SEC communications and social media engagement to be ramped up. AM to liaise with Communication officer.

Financials

2020 end of year financials Approved GE/AM

CEO raised concerns re cash burn of the SEC and the effect on total funds available should EWA no longer operate the SEC in the future.

AM questioned cash burn ROH and CEO to provide report for next Board meeting

ROH acknowledge Liberal Party pledge of \$5millions should they win the next election. AW to assist CEO with Building Better Regions grant and to contact D Smith office.

Membership report 24 Feb, 2021 members to date are tracking well
New members tabled and approved

Additional items

- CEO mentioned NBN and Internet speed problems, RF will supply name of contact to help.
AW mentioned Microsoft NFP to provide IT software.
CEO review IT support. Quote for transition to Microsoft 365 \$4,800 set up and \$1,139 monthly,
investigating Microsoft not for profit costs and eligibility.

- RH questioned materials to be used to add to surfaces prior to dust suppression material being applied. Suggested a wood chip mix or different sand might be considered. CEO is to meet with Alan Campbell to review areas.
- Welfare committee recommendations tabled AM to liaise with Sport committees, waiting feedback then contact EA.
- CEO to send information to Clubs re Welfare Officer.
- RF and CEO to meet with Equestrian in the Park re affiliation.

RH expressed interest in Board portfolio of HP support

Meeting closed 9.40pm, next scheduled meeting 6 April