



Notice of Annual General Meeting

&

Special General Meeting – Amendment of the Constitution

Convened in accordance with Rules 27 & 28 of EWA's constitution (version dated 28 April 2022) (**Constitution**).

1. Notice of Annual General Meeting

Notice is hereby given that the Board has called the annual general meeting of members of Equestrian Western Australia Incorporated to be held at:

Venue: State Equestrian Centre, 303 Cathedral Avenue Brigadoon 6069

Date: Friday 28 April 2023.

Time: 5:00pm

2. Business of the Annual General Meeting

2.1 Ordinary Business

1. Meeting Opening
2. Apologies.
3. Acceptance of Minutes of the Annual General Meeting conducted on 28 April 2022.
Available to view EWA website EWA/Reports/2022 Minutes.
4. To receive and if thought fit, adopt the 2022 Annual Report including the 2022 Financial Statements including the Balance Sheet as at 31 December 2022.
5. To appoint the Auditors for the 2023 Financial Year.
6. Notice of Motion.
7. Close of meeting.

1. Notice of Special General Meeting

Notice is hereby given that the Board has called a special general meeting of members of Equestrian Western Australia Incorporated to be held at:

Venue: State Equestrian Centre, 303 Cathedral Avenue Brigadoon 6069

Date: Friday 28 April 2023.

Time: To immediately follow the conclusion of the annual general meeting

2. Business of the Special General Meeting

2.1 Special Business – Amendment of the Constitution:

To consider and, if thought fit, pass the following by way of a **special resolution**:

“In accordance with Rule 45 of EWA’s Constitution, it is resolved for addition of Rule 14.4 - Withdrawal of Nominations “A Nomination may be withdrawn by the nominee by notice in writing to the CEO up to, but not later than, seven (7) days after the close of nominations”.

3. Explanatory Notes

This rule provides clarity on procedure for the withdrawal process of nominations for EWA annual elections.

If the special resolution is passed, Rule 14.4) will read as follows:

“A Nomination may be withdrawn by the nominee by notice in writing to the CEO up to, but not later than, seven (7) days after the close of nominations”.

The Constitution shall not be altered except by special resolution in accordance with the *Associations Incorporations Act 2015 (WA) (Act)* requiring a majority of three-quarters of votes of those members present personally or by proxy and eligible to vote.

Pursuant to section 30(6) of the Act if the special resolution is passed the amendment to the Constitution takes effect from the date upon which section 30(3) of the Act is complied with.

4. Recommendation

The Board of EWA believe that the proposed resolution is in the best interests of the members of EWA and recommend that you vote in favour.

5. Close of meeting

6. HOW TO VOTE

6.1 Voting in person

A member that is an individual may attend and vote in person at the meeting.

A member that is a corporation may appoint an individual to act as its representative to vote at the meeting (see paragraph 6.2 below).

Please arrive 20 minutes prior to the start of the meeting to facilitate the registration process.

6.2 Voting on behalf of a company or incorporated association

A person intending to vote on behalf of a company or incorporated association as a corporate or organisational representative and not as its proxy must bring the properly executed authority from the company in favour of the person attending.

6.3 Voting by proxy

If a member does not wish to attend the meeting or is unable to attend the meeting, a member may appoint a proxy to attend and vote on your behalf.

To be valid, your proxy form must be duly signed and must be received at one of the addresses below no later than 48 hours before the commencement of the meeting, being by 5:00pm on 26 April 2023.

The proxy form must be received at one of the following addresses by the above date:

In person: 303 Cathedral Avenue, Brigadoon WA 6069

By post: 303 Cathedral Avenue, Brigadoon WA 6069

By email: reception@equestrianwa.org.au

7 CALLING OF POLL

Pursuant to Rule 32.8 of the Constitution, either:

- (a) the chairperson of the meeting; or
- (b) 25% of the members present and eligible to vote,

may exercise his or her, or their, right under to demand a poll in relation to the above resolutions.

8 QUESTIONS FROM MEMBERS

The chairperson of the meeting will allow a reasonable opportunity for members to ask questions or make comments on the resolutions.