



Title: COVID-19 Equestrian Event Protocols		
Revision: 0	Prepared by: Sarah Moore	Date: 4 May 2020
Revision: 1	Revised by: Sarah Moore	Date: 12 May 2020
Revision: 2	Revised by: Sarah Moore	Date: 02 June 2020
Revision: 3	Revised by: Sarah Moore	Date: 23 June 2020
Revision: 4	Revised by: Sarah Moore	Date: 27 November 2020
	Approved by:	Date:

Overview

From Saturday, 5 December 2020 the Western Australian Government will be implementing a stringent COVID-19 contact tracing procedure. This is in line with the State's relaxation of the hard border policy.

Selected businesses and venues are required to keep a contact register of ALL visitors. This includes indoor sporting centres, entertainment venues and community facilities. Equestrian WA has sought clarification on equestrian venues and have been advised that most facilities will be required to participate in the mandatory "SafeWA" QR contract tracing register.

The same hygiene, social distancing and COVID Safety Plan measures remain in place for all venues.

Equestrian WA are committed to the health and safety of all our members and are encouraging the safe continuation of all equestrian activities. This document outlines the guidelines in resuming 'normal activity' (including training *and* competition) within a cautious environment. These should be read in conjunction with the following documents:

- EWA COVID-19 Activity Checklist

GOVERNMENT ADVICE, RESTRICTIONS AND EXEMPTIONS

General Community –	Affected place and/or prohibited activity	Exception
	Concert venues, theatre, arenas, auditoriums, stadiums	For WA’s major sporting and entertainment venues, a 50% capacity rule will apply.
	Sport and recreation	<p>An organisation that controls or operates a sporting premises will need to comply with</p> <ul style="list-style-type: none"> - The mandatory SafeWA contact tracing register; - Equipment can be shared but must be cleaned regularly; - Change rooms and shower facilities can operate, following strict hygiene measures; - Playgrounds, parks and outdoor gym equipment can be used but must follow a regular and complete hygiene plan.
	Cafes and canteens	<p>Cafes and canteens can operate with takeaway, home delivery and seating available. The following guidelines will apply:</p> <ul style="list-style-type: none"> - Provide at least 2m² of floor space per person; - Patrons do not need to be seated; - Completing or updating a COVID Safety Plan and having it available for inspection upon request by an authorised officer and displaying a COVID Safety Plan Certificate in a prominent location. - Volunteer canteen operators are NOT required to undertake COVID hygiene training however training is free and is highly recommended.
Reference	<p>https://www.wa.gov.au/organisation/departments/premier-and-cabinet/covid-19-coronavirus-business-and-industry-advice</p> <p>Covid Safety Plan: https://www.wa.gov.au/sites/default/files/2020-06/COVID-19-Safety-Plan-Phase-4-Sport-and-Recreation_0.pdf</p>	

General Community –	<p>The WA Government has advised that failure to comply with the new requirements could result in fines and penalties of up to \$50,000 for an individual and \$250,000 for a body corporate or 12 months’ imprisonment.</p>
Enforcement of the “SafeWA” register	<p>https://www.mediastatements.wa.gov.au/Pages/McGowan/2020/11/Maintaining-contact-registers-a-requirement-to-keep-WA-safe.aspx</p>

General Community – The mandatory “SafeWA” contact tracing register	<p>An organisation that controls or operates a venue is required to maintain mandatory contact registers for WA Health Department COVID-19 contact tracing, if required.</p> <p>SafeWA is an efficient and safe way to record patron and visitor contact details where they can check-in using the app.</p> <p>Businesses and venues should also ensure that they have an alternative (manual) method of registering patron details, such as a paper-based register. This will ensure that the system is inclusive and allows patrons that may not have access to or choose not to use the electronic register.</p> <p>Below is a link to the SafeWA information page which contains comprehensive guidelines and information.</p> <p>https://www.wa.gov.au/organisation/covid-communications/covid-19-coronavirus-safewa</p>
------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

General Community – Key facts in regards to the “SafeWA” contact tracing register	<p>The mandatory SafeWA contact tracing register:</p> <ul style="list-style-type: none"> • SafeWA is a free app and is easy to use • SafeWA works on a unique QR codes for venues which patrons can scan to register their attendance • Alternative (manual) formats will be available for registration • Contact details will be recorded at relevant businesses and venues • Records will be kept by the SafeWA register for 28 days and will not be used for any other purpose but contact tracing should a COVID-19 outbreak occur • Failure to comply could result in fines of up to \$50,000 for individuals and \$250,000 for venues. <p>https://www.wa.gov.au/organisation/covid-communications/covid-19-coronavirus-safewa</p>
--------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------



SUGGESTED PROTOCOLS

These protocols are recommend to be used by committees, clubs and individuals as a guideline only. Individual circumstances (eg. Premises/venue, facilities and resourcing) should be considered when implementing SafeWA protocols however Equestrian WA is strongly encouraging participation in the programme to ensure the ongoing safety of the equestrian community.

Responsibilities

It is the responsibility of all participants and organisers to be aware and responsible for participating in the mandatory SafeWA contact tracing register and complying with current COVID-19 requirements approved by the WA Government. **It is highly recommended that all activity organisers read and understand the Western Australian Government’s requirements in regards to the “SafeWA” contact tracing register and complete or update their COVID-19 Safety Plan where required.** All participants and organisers are required to self-adhere to these requirements.

Please be aware that non-participation in the mandatory SafeWA contact tracing program could result in a \$50,000 fine for individuals or \$250,000 for businesses.

Do not participate in or attend any activity if you are unwell or have been in contact with an unwell person in the past 14 days. If you become unwell following an activity contact the organiser immediately. If organisers believe contamination has occurred at their activity, the organiser MUST contact the 24/7 COVID-19 Hotline on 1800 020 080 IMMEDIATELY.

Please download the COVID Safe app

<https://www.health.gov.au/resources/apps-and-tools/covidsafe-app>

Activity planning	Affected place/activity	Suggested protocol
	Venue	<p>Outdoor and indoor venues can be utilised.</p> <p>The mandatory SafeWA contact tracing program must be in place.</p> <p>It is compulsory for all venue owners/operators to complete or update their COVID-19 Safety Plan (available from www.wa.gov.au) and prominently display the Safety Plan Certificate.</p> <p>A venue patron limit is no longer in place but at least 2m² of floor space per person must be provided.</p>
	Approvals/permissions	Documented approval be sought from the facility owner/operator prior to any activity taking place.

Registrations and contact tracing	<p>Venues will comply with the SafeWA contact tracing guidelines.</p> <p>It is the responsibility of event organisers to ensure ALL patrons (competitors, officials, spectators, etc.) have registered via the app or via a manual registration.</p> <p>The SafeWA app is being provided as a free, easy, contactless solution, but is not mandatory. Alternative formats for mandatory contact registers are available, including other electronic tools or a paper-based system, depending on what is suitable for the business, venue or individual.</p>
Type of activities	Normal equestrian activity including training, clinics and competitions can continue with hygiene, social distancing and SafeWA protocols in place.
Number of attendees	No limit.
Training zones	Not required.
Attendance recording	The mandatory SafeWA contact tracing register will be implemented for EVERY activities.
Documentation and payments	<p>All documentation (entries, insurance waivers, payments, etc.) should continue to be completed digitally and emailed to prior to the event. EWA recommends the use of Nominate for the entry function.</p> <p>Where cash handling is unavoidable, hands must be washed with soap and water or hand sanitiser used.</p>
Unmounted activities	Where activities are being conducted in a classroom environment, the Government prescribed hygiene and social distancing protocols must be implemented.
Health advice	<p>State and Federal health advice should be followed AT ALL TIMES. This includes the necessary social distancing and hygiene protocols plus remaining at home if any COVID-19 symptoms are present. For the most current health advice please visit -</p> <p>https://www.health.gov.au/news/health-alerts/novel-coronavirus-2019-ncov-health-alert</p>

Access / egress	Affected place/activity	Suggested protocol
	Unlocking / locking of facility/venue	It is good practice for the unlocking and relocking of a facility to be undertaken by one person, or a small roster of people. This same person/people should undertake the opening and closing of any internal gates or fences.
	Entry to facility/venue	It is good practice for disinfectant to be placed at all entry and exit points. Participants must be informed (either directly or through signage) to thoroughly clean these areas before and after entry/exit. Hand sanitising stations should be placed at all entry/exit points and throughout the venue.
	Internal facilities access	Consideration should be given to a one-way traffic system for internal facility (arenas, etc.) entry and exit. Disinfectant should be placed at all entry and exit points. Participants must be informed (either directly or through signage) to thoroughly clean these areas before and after entry/exit. Hand sanitising stations should be placed at all entry/exit points and throughout the venue.

Social distancing	Affected place/activity	Suggested protocol
	Social distancing	A distance of 2m ² between people should be maintained at all times.
	Spectators	Spectators are currently permitted at equestrian events. However, social distancing, hygiene and spectator registration protocols should be in place. Consideration should be given to spectator areas to minimise contact. This should include reduced seating areas, rearrangement of furniture and alternative layout of spectator areas.
	Float parking	To maintain the State Government's social distancing measure of 2m ² , a suggested minimum distance of 3m between floats should be maintained.
	Stables/yards (where applicable)	Being 'shared equipment' communal stabling and yards can be used with social distancing and hygiene measures in place. To maintain the State Government's social distancing measure of 2m ² , there should be a minimum of one stable/yard widths between

	<p>each participant (ie – every second stable/yard to be used). Where a rider has more than one horse, these can be stabled next to one another with the one stable/yard width observed beyond this.</p> <p>In line with ‘shared equipment’ protocols, areas should be thoroughly cleaned with disinfectant after use and a hand sanitising station should be placed in all communal stable/yard areas.</p>
Watering facilities	<p>Watering facilities (such as taps, wash bays) can be used with social distancing and hygiene measures in place.</p> <p>A distance of 2m² should be maintained at all watering areas with frequent cleaning practices implemented.</p> <p>To reduce contamination/spread, disinfectant should be placed at all watering facilities and signage in place to encourage patrons to thoroughly clean the area after use.</p>
Venue facilities (canteen, club rooms, caravans, etc.)	<p>Venue facilities can be access however a distance of 2m² between people should be maintained at all times.</p>
Play areas	<p>Play areas can be opened with hygiene measures and a regular cleaning regime in place.</p>

Hygiene	Affected place/activity	Suggested protocol
	Toilets, showers and change rooms	<p>Toilet facilities can be accessed with hygiene measures and a regular cleaning regime in place.</p> <p>A hand washing station (with anti-bacterial liquid soap) must be installed. It is recommended that one person monitor this area and undertake regular and thorough cleaning with disinfectant.</p>
	Hand sanitising stations	<p>Hand sanitising or hand washing stations should be implemented in any areas where human contact or the communal handling of equipment is expected (ie – club rooms, verandahs).</p>
	Equipment set-up/pack-down	<p>Equipment falls under the Government advice of “shared equipment”. People required for equipment set-up and pack-down should be kept to a minimum. Shared equipment must be thoroughly cleaned with disinfectant following use.</p>

Communication and advice	Affected place/activity	Suggested protocol
	Signage	Prominent signage must be displayed which communicates social distancing requirements, hygiene and any venue specific rules.
	Coaches / instructors	Coaches/instructors should continue to reiterate social distancing, hygiene and registration protocols prior to the commencement of training.

Food	Affected place/activity	Suggested protocol
	Canteens	<p>Canteen facilities may be offered and must adhere to all WA Government hygiene and social distancing measures. Canteens can operate under the following guidelines:</p> <ul style="list-style-type: none"> - Dine in and takeaway options can be offered; - Provide at least 2m² of floor space per person; - Complete a COVID Safety Plan and having it available for inspection upon request by an authorised officer and displaying a COVID Safety Plan Certificate in a prominent location. - Although not compulsory, it is recommended that anyone operating a canteen complete the online hospitality hygiene training course. - A thorough and regular cleaning regime using disinfectant must be implemented - A hand sanitising station must be placed at all contact areas and where cash handling is occurring. - Consideration should be given to providing hot or pre-packaged foods only.
	Food vans	Food vans will be required to obtain a permit from the relevant local government to operate a take-away service only. Food vans must implement their own social distancing protocols.