



# COVID-19 EQUESTRIAN ACTIVITY CHECKLIST



The safety and well-being of our members is paramount.

Equestrian Western Australia (EWA) has developed this checklist to support the re-booting of equestrian activities in Western Australia in accordance with government restriction and advice. The checklist should be implemented in conjunction with the EWA COVID-19 Protocols, the EWA COVID-19 Recovery Roadmap and the Western Australian Government's, "Safety Guidelines – Sport & Recreation" document. Strict social distancing and hygiene measures must be implemented to protect participants, officials, support people and volunteers.

Clubs and Activity Organisers may provide additional information specific to their venue to assist in adhering to any protocols and all relevant requirements.

**ACTIVITY NAME:** \_\_\_\_\_

**ACTIVITY TYPE (please circle):** Clinic / Rally / Competition / Other

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ACTIVITY PROTOCOL	Y	N
<b>ACTIVITY PLANNING</b>		
Has documented permission been sought from the venue owner/manager to hold this activity?		

ACTIVITY PROTOCOL	Y	N
<b>ACTIVITY PLANNING</b>		
<p>Has a COVID-19 Safety Plan been updated or completed (see <a href="https://www.wa.gov.au/sites/default/files/2020-05/COVID-19-Safety-Plan-Other-Business-Pack.pdf">https://www.wa.gov.au/sites/default/files/2020-05/COVID-19-Safety-Plan-Other-Business-Pack.pdf</a>) by the venue owner/operator and/or activity organisers?</p> <p>IF YES, HAS A SAFETY PLAN CERTIFICATE BEEN PROMINENTLY DISPLAYED?</p>		
<p>Have the recommended attendance recording (including spectators) measures been put in place?</p>		
<p>Are unmounted activities (ie – a workshop) being offered?</p> <p>IF YES, HAVE SOCIAL DISTANCING AND HYGIENE MEASUREMENT BEEN IMPLEMENTED?</p>		
<p>Is activity registration occurring via online channels only?</p>		
<p>Has the latest State and Federal health advice relating to COVID-19 been consulted?</p>		
<b>ACTIVITY PROTOCOL</b>		
<b>VENUE ENTRY/EXIT</b>		
<p>Will recommended venue unlocking and relocking be undertaken by the same person?</p>		
<p>Has a recommended one-way traffic system been put in place for venue entry and exit?</p>		
<p>Is a cleaning and hygiene kit prepared for venue entry and exit points (disinfectant, cleaning materials and hand sanitiser to be placed at all locations)?</p>		

ACTIVITY PROTOCOL	Y	N
<b>VENUE ENTRY/EXIT</b>		
Is a cleaning and hygiene kit prepared for internal entry and exit points (disinfectant, cleaning materials and hand sanitiser to be placed at all internal entry and exit points)?		
<b>ACTIVITY PROTOCOL</b>		
<b>SOCIAL DISTANCING</b>		
Have necessary social distancing measures (2m <sup>2</sup> ) been implemented?  Have participants been informed of this protocol?		
Have participants been informed to leave a minimum 3m space between floats?		
Is stabling or yarding being offered at the activity?  1. IF YES, IS A CLEANING AND HYGIENE KIT PREPARED FOR ALL STABLE/YARD AREAS (DISINFECTANT, CLEANING MATERIALS AND HAND SANITISER TO BE PLACED AT LOCATION)?  2. IF YES, HAVE NECESSARY SOCIAL DISTANCING MEASURES BEEN IMPLEMENTED (ONE STABLE WIDTHS BETWEEN EACH PARTICIPANT)?		

ACTIVITY PROTOCOL	Y	N
<b>SOCIAL DISTANCING</b>		
<p>Will watering facilities be available at the activity?</p> <p>1. IF YES, IS A CLEANING AND HYGIENE KIT PREPARED FOR ALL WATERING FACILITY AREAS (DISINFECTANT, CLEANING MATERIALS AND HAND SANITISER TO BE PLACED AT LOCATION)?</p> <p>2. IF YES, HAVE NECESSARY SOCIAL DISTANCING MEASURES BEEN COMMUNICATED TO PARTICIPANTS?</p>		
<p>Have the necessary social distancing measures been implemented for all venue facilities (club rooms, verandahs, canteens, etc)?</p>		
<p>Is there a hygiene plan in place for any play areas?</p>		
<b>ACTIVITY PROTOCOL</b>		
<b>HYGIENE</b>		
<p>Has a regular hygiene plan been put in place for all toilet, shower and change room areas (including hand sanitising stations and a hygiene kit for all areas)?</p>		
<p>Have the organisers provided adequate hand sanitising facilities for communal areas (club rooms, verandahs, etc)?</p>		
<p>Have you made provisions for the safe handling of shared equipment (jumps, arenas, training equipment, etc.)?</p> <p>IF YES, IS A CLEANING AND HYGIENE KIT PREPARED FOR ALL SHARED EQUIPMENT (DISINFECTANT, CLEANING MATERIALS AND HAND SANITISER TO BE PLACED AT LOCATION)?</p>		

ACTIVITY PROTOCOL	Y	N
<b>COMMUNICATION &amp; ADVICE</b>		
Has prominent signage regarding social distancing and hygiene been installed in communal areas, stables, wash bays, canteens, etc? (see links in the COVID-19 Safety Guidelines – Sport & Recreation for templates)		
Has a participant briefing (email, phone or pre-activity) been implemented (if necessary)?		
Have coaches been briefed to communicate social distancing and hygiene measures to participants prior to each activity?		
ACTIVITY PROTOCOL	Y	N
<b>FOOD</b>		
<p>Will a canteen be offered at the activity?</p> <ol style="list-style-type: none"> <li>1. IF YES, HAS A COVID-19 SAFETY PLAN BEEN PREPARED FOR THIS AREA?</li> <li>2. IF YES, HAS THE ONLINE HOSPITALITY HYGIENE TRAINING COURSE BEEN COMPLETED (NOT COMPULSORY, BUT RECOMMENDED)?</li> <li>3. IF YES, WILL THE NECESSARY SOCIAL DISTANCING AND HYGIENE MEASURES BE IMPLEMENTED, AS PRESCRIBED IN THE EWA COVID-19 PROTOCOLS?</li> <li>4. IF YES, IS A CLEANING AND HYGIENE KIT PREPARED FOR THIS AREA (DISINFECTANT, CLEANING MATERIALS AND HAND SANITISER TO BE PLACED AT LOCATION)?</li> </ol>		
<p>Will food trucks be permitted at this activity?</p> <p>IF YES, HAVE YOU SOUGHT PERMISSION FROM THE RELEVANT LOCAL GOVERNMENT?</p>		

ACTIVITY PROTOCOL	Y	N
OTHER (ANY OTHER VENUE OR ACTIVITY SPECIFIC MEASURES)		

**COMMENTS:**

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