

CURRICULUM VITAE

PERSONAL DETAILS

NAME: Vanessa Jane Hayes

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RESIDES: VICTORIA PARK, WA

NATIONALITY: Australian

CAREER SUMMARY

I am a friendly & fair Operational Superintendent with extensive experience across Pilbara mining operations including Rail, Shutdowns, Projects & Non-Process Infrastructure. Leading with a strong focus on safety, statutory compliance, operational governance and contractor management. I am a clear decision-maker, drive accountability and delivering consistent operational outcomes in high-risk environments.

TICKETS/TRAINING

- Construction White Card
- DTEC - Operate & Maintain a 4WD
- SAI Global ISO 9001 – Internal Auditors Training – (Internal BHP)
- RTIO Confined Space Permit Holder (Nov 24)
- DMERS Statutory Supervisor Accreditation – Feb 2025
- BSBWHS411 – Implement & monitor WHS policies, procedures & programs
- RIIRIS402E – Carry out the risk management process

EMPLOYMENT HISTORY

Superintendent, Facilities Operations

Paraburdoo NPI, Village, Town & Airport

Rio Tinto

May 2025 – present

- Lead site operations across NPI Maintenance, Village Operations, Airport and a 500-home residential portfolio
- Manage NPI facilities, maintenance delivery, budgets, capital requests and asset performance
- Lead preventative, statutory and corrective maintenance programs.
- Manage service provider contracts, including long-term RTIO agreements and performance governance
- Establish scopes and boundary agreements across operational and support functions
- Deliver facilities improvement projects and ensure safe systems of work are embedded
- Coach, mentor & assist Facilities Operations Advisers.

Superintendent, Site Services

Deflector Gold/Copper Mine

Vault Minerals

November 2024 – May 2025

- Coach, mentor & assess daily operations of the Administration, Warehouse & Site Services functions (direct report of 7).
- Daily, Weekly & Monthly Reporting to GM.
- Budget Management of Site Services & Village/Aviation (\$10 million)
- Contract management and liaison with Village Service Provider including invoicing, man days, reporting, maintenance & contract negotiation/queries.
- Asset Management/Maintenance – Village, Warehouse, Airstrip(s)
- Contract management/negotiation, flight/Airstrip management Aviation Providers.
- Develop, review & update all Administrative & Village Policy/Procedures, including Document Control.
- Manage Village Improvement projects.
- Manage & maintain all NPI facilities
- Ensure safe work systems/procedures are practiced and adhered to at all times.
- Display conduct aligned to Vault Minerals core values, policies & procedures.

Construction Advisor

Brockman 2 – Jerriwah Camp Expansion Project

Rio Tinto Iron Ore – Sustaining Capital

September – November 2024

- Provide site support & updates to Project Leads ensuring safety, schedule & quality are met.
 - Coach & mentor Contracting Partners in RTIO systems & processes.
 - Organise site project works and liaise with Area Owners & Stakeholders.
 - Ensure compliance with the RTIO Contractor Management System.
 - Conduct regular reviews of Project documentation.
 - Ensure all incidents are investigated and all actions are implemented accordingly.
 - Assess & report on project deliverables.
 - Uphold RTIO Values – Care, Courage & Curiosity, drive an Inclusive & Positive Workplace in line with Rio Tinto Everyday Respect.
 - Conduct quality Leadership in Field.
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Village Operations/Contracts Supervisor

Newman (Kalgans Rest & Whaleback), Central (Packsaddle & Mulla Mulla Villages)

BHP Pty Ltd

WAIO – NPI People Logistics

November 2021 – July 24 8/6 roster

- Managing Contractual compliance & performance of Village Service Provider for Mt Whaleback Mine (Newman), Area C & South Flank Mines (Central).
- Liaising with Superintendent, Commercial Team & internal customers to ensure that the agreed level of service is delivered & maintained.
- Assessment & review for selection of Contracted works within the Village including reviewing SOW & Project Plans.
- Ensuring requirements of contract are satisfied including Daily Audits, Reporting, Resource Forecasting as well as menu compliance (including food safety).
- Cost Reconciliation – Service Provider Costings, Contractor Invoices & Backcharges. Manage CAPEX/OPEX costing against FY Budgets.
- Supervise, direct & coordinate all works performed within Village.
- Develop & drive a strong commitment to Health, Safety & Environment.
- Management & Supervision of all Service Contractors.
- Issue Resolution on all Village matters.
- Develop & drive Village improvements, initiatives & upgrades.
- Drive an Inclusive & Positive Workplace in line with BHP Charter Values/Code of Conduct.
- Conduct Field Leadership/Contractual Audits per BHP/Service Provider Contract.

Supervisor Shutdown Logistics

BHP Pty Ltd

WAIO – Shutdown Maintenance/NPI People Logistics

May 2021 – present - Newman 8/6 roster

- Shutdown Logistics Planning
- Accommodation
 - BHP Villages
 - 3rd Party Providers
- Bussing Logistics
 - Review & Approval of Bussing Plan for Personnel (Airport/Camp/Site)
- Personnel Mobilisation
 - Assists & coordinate Vendors & Perth Shut Logistics team through mobilisation process.
- Liaison point & interface between Shutdown Vendors, BHP Site Execution Shutdowns & BHP NPI Operations;
- Field Leadership

Project Logistics Specialist – June 2018 – May 2021 – Port Hedland
Quality & Commissioning Coordinator – January 2017 – June 2018 - Perth
 BHP Pty Ltd
 WAIO - Rail Technology Programme
 January 2017 to May 2021 – Port Hedland 5/2/4/3 Roster

- Manage accommodation, travel and mobilisation across multiple camps, aligned to dynamic contractor schedules
- Review and approve contractor forecasts, mobilisation readiness, inductions and training requirements
- Act as primary interface between contractors and BHP NPI Operations
- Own project quality management and contractor “Good to Go” mobilisation processes
- Maintain site rosters and P6 schedules, monitoring progress against the master schedule and critical path
- Lead stakeholder and contractor reviews, managing progress, risks, EOTs, variations and field leadership

Project Support Officer / Cost Analyst
 GHD Group Pty Ltd / Horizon Power
 Horizon Power - Murchison Radio-Astronomy Observatory Power Supply Station
 Rio Tinto Iron Ore - Feasibility Studies (Tom Price, Mesa J, Nammuldi, Paraburdoo, Marandoo, Yandi)
 April 2015 – November 2016

- Manage contracts administration including tender preparation, contract award, procurement and delivery assurance
 - Control project costs including forecasting, labour budgets, expenses, invoicing and purchase orders
 - Maintain project schedules, forecasting and progress tracking
 - Manage project correspondence, document control and reporting
 - Provide administrative and coordination support to project leaders
 - Coordinate travel, mobilisation, training and personnel planning
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Further professional experience available upon request

REFEREES

Mrs Simone Willshire
General Manager/SSE
RTIO Paraburdoo
0438 424 605

Mr Tim Castle
Village Operations Superintendent
BHP – NPI Warrawandu/Mulla Mulla/Packsaddle
0499 985 100

Mr Peter Taylor
Construction Manager
BHP – Rail Technology Programme
0400 492 768

Mr John Figredo (Character & Work Colleague Referee)
Senior HSE Manager (Lead Contractor)
BHP/Alstom - Rail Technology Programme
0437 961 279

Mr Darren Harvey
Manager, Supply Chain Services – Sustaining Capital
Rio Tinto
0417 484 756

Mr Scott Crews
Senior H&S Manager
Calibre Global Pty Ltd
0408 202 499