

# EWA JUMPING ATHLETE & OFFICIAL TRAVEL FUNDING POLICY

Last review January 2018

The EWAJC recognises that the skills and experience gained by athletes and officials travelling outside WA creates opportunities for WA riders. EWAJC's Travel Funding also acknowledges that competitors and officials who provide a WA presence nationally and internationally can play a crucial role in promoting, building and enhancing the sport of jumping within our state.

The EWAJC is committed to budgeting a percentage the annual rider jumping levies for the purpose of supporting riders/officials who travel outside of WA

Whilst applications are welcomed from all eligible applicants, the EWA Jumping Committee is unable to support every application. Each application will be assessed in accordance with the criteria set out in this policy and the Committee's annual budget. Approved applicants will receive written notification from the EWA Jumping Committee Chair.

## ELGIBILITY

### Funding Application Criteria:

- Applications for Travel Funding must be received in writing by the EWA Jumping Committee prior to the close of entries for the event (Except for World Cup Qualifier) that the applicant wishes to attend and prior to the applicant undertaking their travel. Under no circumstances will late applications be considered.
- Athletes and Officials must reside in WA at the time of application.
- Athletes and Officials must hold a current EWA membership at the time of application.
- Athletes must be active in the WA jumping sport, competing on a regular basis (minimum of six (6) EA affiliated shows in the previous year).
- Officials must be active in the WA Jumping Sport officiating or working as an assistant on a minimum of four (4) occasions in the past 2 years.
- Full written funding acquittal reports of acceptable expenses (see criteria below), including original receipts equal to or greater than the funding approved must be received by the EWA Jumping Committee within two months of the funded activity. Once the written report has been approved by the EWA Jumping Committee, the applicant will receive reimbursement.

### The following activities may be considered eligible to apply for funding;

- Athletes selected for State Senior, Young Rider or Junior Teams (including reserves) by EWA Jumping and/or EWA High Performance;
- Course designers and officials who are travelling to EA or FEI approved officiating seminars or officiate at any State or National Championships in order to upgrade or maintain their accreditation.
- Team Managers/ Chef de Equipes/ coaches chosen for State Senior, Young Rider or Junior teams.

### The following activities *will not* be eligible to receive Travel Funding;

- Competitions on borrowed horses;
- Impromptu teams that have not been ratified by the EWA Jumping Committee;
- Non-WA horse/rider combinations participating as part of a composite WA team;
- Nationally selected Team Manager, Chef de Equipe or Coach;
- Any representation advertised as self-funded;
- Team Manager's, Chef de Equipes or Coaches who have already commenced their travel;
- Athletes travelling internationally solely for training purposes.

## FUNDING LEVELS & FUNDING PRIORITY RANKING

<b>Athlete Activity</b>	<b>Amount</b>	<b>Priority Ranking</b>
Interstate Travel as part of a Team	\$500 per athlete per calendar year	1

<b>Official Activity</b>	<b>Amount</b>	<b>Priority Ranking</b>
Interstate Travel	\$500 per official per calendar year	1
Team Managers, Chef de Equipes or Coaches	\$250 per effective activity maximum \$500 per calendar year	2

## FUNDING GUIDELINES

### Acceptable Expenses

- Flights
- Accommodation
- Car Hire
- Travel to and from airport for flights
- Business related travel (e.g., taxi fare from one location to another)
- Fuel
- Business related excess baggage and custom fees

### Unacceptable Expenses

- Reimbursement of frequent flyer points used to purchase travel
- Cost of airline membership
- Visa expenses
- Meals
- Laundry expenses
- Any expense incurred that is not paid for with monetary funds (e.g. vouchers, gifts, loyalty cards)

### Funding Recognition/ Advertising:

- Written reports to the EWAJC must acknowledge the EWA Jumping Committee and use of EWAJ Rider Levies for this initiative.
- Athlete and officials who receive funding are requested to recognise EWAJ Rider Levy support in social media and press updates.